

# AGENDA

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Wiltshire Council, Monkton Park Offices, Chippenham, SN15 1ER  
**Date:** Monday 1 March 2010  
**Time:** 7.00 pm

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Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Julia Densham (Senior Democratic Services Officer), on 01249 706610 or email [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) [victoria.welsh@wiltshire.gov.uk](mailto:victoria.welsh@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Desna Allen, Queens and Sheldon  
**(Chairman)**

Cllr Chris Caswill, Monkton

Cllr Paul Darby, Hardenhuish

**(Vice Chairman)**

Cllr Bill Douglas, Hardens and England

Cllr Howard Greenman, Kington

Cllr Peter Hutton, Cepen Park and Derriads

Cllr Mark Packard, Pewsham

Cllr Nina Phillips, Cepen Park and Redlands

Cllr Judy Rooke, Lowden and Rowden

Cllr Jane Scott OBE, By Brook

Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b>	<b>5 minutes</b>
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> ( <i>Pages 1 - 14</i> )  To approve and sign as a correct record the minutes of the meeting held on 25 January 2010.	
4. <b>Declarations of Interest</b>  Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> ( <i>Pages 15 - 18</i> )	<b>5 minutes</b>
6. <b>Conservation Management Plan</b>  Judy Enticknap, Principal Conservation Officer, will give a presentation on the outcomes of the recent consultation.	<b>10 minutes</b>
7. <b>Town, Parish and Partner Updates</b> ( <i>Pages 19 - 34</i> )  To receive an update from any partners who wish to contribute: <ul style="list-style-type: none"> <li>a. Parishes</li> <li>b. Wiltshire Fire and Rescue Service</li> <li>c. NHS Wiltshire</li> <li>d. Community Area Young People's Issues Group</li> <li>e. Chippenham Area Partnership</li> <li>f. Chippenham Vision</li> <li>g. Wiltshire Police.</li> </ul>	<b>15 minutes</b>
8. <b>Protective Services Department</b>  Detective Sergeant Jim Griffey, Wiltshire Police, will give a presentation on the work of its Protective Services Department, including vulnerable person teams, child protection, major and organised crime as well as Specialist Operations such as public order and critical incidents.	<b>20 minutes</b>
9. <b>Police Authority Presentation</b>  Councillor Chris Caswill will give a presentation on the work of the Police Authority. There will be an opportunity to discuss how members of the Authority can help improve communications between Wiltshire Police and local communities.	<b>15 minutes</b>

<p>10. <b>Funding</b> (<i>Pages 35 - 44</i>)</p> <p>a. Community Area Grant Scheme To consider 1 application to the Community Area Grants Scheme, as follows:</p> <p>i. Kandu Arts – for young people in the Young People’s Support Service (YPSS) to make a short film ‘The Domino Effect’.</p> <p>Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at <a href="http://www.wiltshire.gov.uk/areboardscommunitygrantsscheme.htm">www.wiltshire.gov.uk/areboardscommunitygrantsscheme.htm</a>.</p> <p>b. Performance Reward Grant Scheme To consider a bid to the scheme as follows:</p> <p>i. Community Payback.</p>	<p><b>10 minutes</b></p>
<p>11. <b>Cabinet Representative - Stuart Wheeler</b></p> <p>The Cabinet Representative will talk about his responsibilities for leisure, sport and culture including heritage, museums and arts, and respond to any questions.</p>	<p><b>10 minutes</b></p>
<p>12. <b>Youth Task Group Update</b></p> <p>Councillor Paul Darby will give an update on the work of the Task and Finish Group to date.</p>	<p><b>5 minutes</b></p>
<p>13. <b>A4 Rowden Hill Traffic Management</b></p> <p>Parvis Khansari, Service Director, will present a report from the Highways Department regarding the possible traffic management options available for Rowden Hill. [<i>Report to follow.</i>]</p>	<p><b>5 minutes</b></p>
<p>14. <b>Flooding</b> (<i>Pages 45 - 46</i>)</p> <p>The Operational Flood Working Group (North) would like to present an information document and receive any information on flooding in the Chippenham area.</p>	<p><b>10 minutes</b></p>
<p>15. <b>Community Asset Transfer (Allotments)</b> (<i>Pages 47 - 48</i>)</p> <p>Ray Lane, Head of Service Delivery (Chippenham Town Council), will present a joint application from Chippenham Town Council and Chippenham Garden and Allotment Society to request the transfer of land from Wiltshire Council under the Community Asset Transfer policy.</p>	<p><b>10 minutes</b></p>

16. **Community Issues** (*Pages 49 - 52*)

**5 minutes**

Parvis Khansari, Service Director, will provide an update on issues received and actions taken since the previous Area Board meeting on 25 January 2009, and will include the following:

- a) the update report on the Bath Road car park
- b) Community Speed Watch.

17. **Evaluation and Close** (*Pages 53 - 54*)

The Chairman will invite any remaining questions from the floor. The meeting is reminded that the arrangements for future meetings are set out in the attached Forward Plan.

# MINUTES

<b>Meeting:</b>	CHIPPENHAM AREA BOARD
<b>Place</b>	Wiltshire Council, Monkton Park, Chippenham, SN15 1ER
<b>Date:</b>	25 January 2010
<b>Start Time:</b>	7.00 pm
<b>Finish Time:</b>	9.30 pm

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Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer), direct line 01249 706610 or e-mail [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Desna Allen (Chairman), Chris Caswill, Paul Darby, Bill Douglas, Howard Greenman, Peter Hutton, Mark Packard, Nina Phillips, Judy Rooke and Jane Scott

Jemima Milton (Portfolio Holder – Adult Care)

### **Service Director**

Parvis Khansari

### **Officers**

Kevin Fielding (Democratic Services Officer), Pippa McVeigh (Head of Crime Reduction), Mark Rippon (Community Safety Officer (North)), Hilary Marsh (Head of Anti-social Behaviour Reduction) and Victoria Welsh (Community Area Manager)

### **Parish and Town Councils**

Chippenham Town Council - Sylvia Gibson (Mayor), Andrew Noblet (Leader), Mary Pile, Andy Phillips and Harry Purden  
Biddestone and Slaughterford Parish Council - Alison Butler and Rachel de Fossard  
Castle Combe Parish Council – Adrian Bishop and Gerald Ruggles  
Christian Malford Parish Council - Nigel Fairley and Ray Stockall  
Grittleton Parish Council - Lesley Palmer  
Hullavington Parish Council – William Harmer and Sharon Neal  
Kington Langley Parish Council – Sue Webb  
Langley Burrell Parish Council – Allen Franklin  
North Wraxall – Scott Williams  
Stanton-St-Quintin – Parish Council – Sherry Meadows

**Partners**

Wiltshire Police – Inspector Kate Pain  
Wiltshire Fire and Rescue Service – Ade Hurren  
MOD, Buckley Barracks – Major Vicky Reid  
MOD Hullavington – Peter Morton  
Chippenham and Villages Area Partnership (ChAP) – Jane Clark (Chairman)  
Chippenham Chamber of Commerce – Adrian Whitbread  
Chippenham Vision Board – John Clark (Chairman)  
Chippenham Area Extended Services – Judy Edwards  
Gazette and Herald – Alana Lewis  
Westlea Housing – Helen Barbrook  
Wilts & Berks Canal Trust – Rob Jones & Colin Fletcher

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Wilts & Berks Canal Trust – Rob Jones & Colin Fletcher

**Members of Public in Attendance: 14****Total Number in Attendance: 64**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introduction</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Wiltshire Councillors. She handed the meeting to William Harmer, Hullavington Parish Council, who presented Major Vicky Reid, Buckley Barracks, with a cheque for £300. This was collected from the residents of Hullavington to thank the soldiers of the barracks for their hard work in cleaning up Hullavington cemetery during November 2009.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Christopher Dash, Yatton Keynell Parish Council and Maurice Dixson, Kington Langley Parish Council.</p>	
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting on 2 November 2009 were approved and signed as a correct record.</b></p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Pot Holes</u>  Following the recent cold weather, Wiltshire Council's highways team had been working round the clock to repair damaged roads in the county.</p> <p>The damage had been caused by the prolonged cold weather following a very wet November and early December, the council did anticipate this and has its largest ever stock of a new highly durable pothole repair material.</p> <p>Town centres had already been patrolled, and the most serious potholes were being filled. This process would be repeated on A and B roads and then minor roads.</p> <p><u>Green Flag Award</u>  Wiltshire Council has been commended for leading new work to</p>	

encourage local people to take part in decision making. A green flag was awarded for the exceptional work being done to involve people in decisions that affected their communities.

Allington Bar Cross Roads

Wiltshire Council had appointed 'Mouchel' to undertake a feasibility study to examine the identified problems at Allington Bar cross roads; engineers gave a presentation to the Parish Council and residents of Allington village outlining the proposed junction improvements. The scheme is provisionally programmed for implementation during 2010/11.

The Digital Switchover

The BBC Switchover Help Scheme is available to help eligible older and disabled people make the switch to digital TV. The switchover was only 3 months away; those more vulnerable residents not be able to cope on their own would benefit from the practical help and aftercare support of the Scheme.

NHS Health Fair

A Health Fair would be held in Chippenham Town Hall on Friday 26 February 2010 from 10am to– midday, followed by a Health Workshop with NHS Wiltshire from midday – 1.30pm.

Urgent Item - Budget Setting Consultation

***In accordance with Section 100B(4) of the Local Government Act 1972 having regard to the special circumstances pertaining in this matter – namely, the expiry of the consultation period and the need to feed the views of the Area Board into the report to be received by the Cabinet on 11 February 2010, the matter of the Budget Setting Consultation should be considered at this meeting as a matter of urgency despite its non-inclusion on the Agenda.***

Parvis Khansari, Service Director, outlined how Wiltshire Council currently spent its budget and the budget setting process for 2010 – 2011.

Attendees were requested to partake in an interactive ballot box session which gave them an opportunity to say in which areas they would like to see the Council's budget spent; the results of the questionnaires that attendees had completed would be announced at the end of the meeting.

6.

Town, Parish and Partner Updates

Sue Webb - Kington Langley Parish Council

Thanked the Area Board for the grant of £2,500 which had been spent on the Church Bend footpath. Work included new gates and access over Wessex Water owned land as well as legal fees. £5,080 was spent in total on this project that had been well used by local residents. An official opening was planned in the spring.



Christian Malford Parish Council

Wessex Water had completed work on a sewerage pumping station and had now started work on a second pumping station. The parish council said they were unhappy with the support given to them by Wiltshire Council on this issue.

B4069 – The village was still experiencing issues with waste lorries using this road, the Parish Council would like an update on this matter.

**Decision**

**Councillor Howard Greenman to investigate issue and respond to Christian Malford Parish Council.**

**Councillor  
Howard  
Greenman**

Jane Clark - Seagry Parish Council

Seagry Parish Council planned to borrow £100,000 from the public work fund to finance a new village hall. The village had also expressed an interest in managing their allotments and asked for an update on the proposed allotment review under the community asset transfer scheme.

**Decision**

**The Community Area Manager to investigate the scheme and respond to Seagry Parish Council.**

**Victoria  
Welsh**

Lesley Palmer - Grittleton Parish Council

The 'rural access to play' project work had been delayed until the end of February 2010.

Damaged pavements that were first reported in 2005 were still an issue and it appeared that repairs to rural pavements were a low priority for Wiltshire Council.

Alison Butler - Biddestone & Slaughterford Parish Council

The parish council advised that Slaughterford would have issues going into the digital switchover.

Litter problems with Chinese wish lanterns were reported with wires from downed lanterns becoming a health hazard for farm stock and wildlife.

Adrian Bishop - Castle Combe Parish Council

Night time gatherings of young people in cars were creating a disturbance and damaging residents' cars at Castle Combe car park.

Sherry Meadows - Stanton-St-Quintin Parish Council

The burger bar had returned to the lay-by near the M4 junction, causing traffic and refuse issues.

Councillor Jane Scott advised that a licensing review of such mobile catering establishments was ongoing county wide and that she would discuss the issue with the Community Area Manager.

**Decision**

**Councillor Jane Scott to advise the Community Area Manager.**

**Councillor  
Jane Scott /  
Victoria  
Welsh**

**Wiltshire Police**

Inspector Kate Pain updated the meeting on current policing activities in the Chippenham community area.

**Night Time Economy:**

The Inspector highlighted the good work carried out by local police supported by Wiltshire Council licensing officers in tackling problems connected with drinking establishments; police and licensing officers would now be targeting late night takeaways.

**Hardenhuish Lane - parking issues:**

Joint working between police and Wiltshire Council led by PC Rachel Webb now means that significant funding was in place to implement traffic calming measures.

**Wood Lane - damage to vehicles:**

Good joint working between Neighbourhood Police Team and Councillor Bill Douglas had had a positive impact in dealing with the problem.

The written update from Chippenham Police distributed with the agenda was noted.

**Bath Road Car Park:**

This item was moved up the agenda to allow Councillor Caswill to leave the meeting early.

Mark Rippon, Community Safety Officer (North), presented a report that updated the Area Board on the actions agreed at the meeting held on 14 September 2009, and presented the findings of the Task and Finish Group.

**Recommendations**

- Officers to consider purchasing a mobile CCTV camera system to monitor the car park and gather evidence.

- The Anti Social Behaviour Reduction Officer and Wiltshire Police to continue to follow patterns of disturbances and, if a pattern was established, action to be taken under section 59 against the individuals concerned.

Points made included:

- The report did not investigate all the engineering options available.
- Wiltshire Council had a duty of care to the residents who live in and around the Bath Road car park.
- Wiltshire Council had a duty to consider evidence when prioritising the use of public funds and resources.
- Local residents wanted to be able to put their views across as part of the working group, be assured that their health was being considered and that there would be a 'can do' approach to address the issue.
- The petition from local residents demonstrated that they felt they had not been listened to.
- The Area Board Chairman reminded Councillors that they should consider the extent of the Area Boards delegated authority when making a resolution.
- Service Director Parvis Khansari advised that resolutions supported by Area Board Councillors which required input from a front line service must be referred to the relevant Cabinet Member (Councillor Dick Tonge) to establish that funding and resources could be diverted to undertake the task.

**Decision**

- **The Crime Reduction Team to purchase a mobile CCTV camera to monitor the car park and gather evidence.**
- **The Anti-Social Behaviour Reduction Officer and Wiltshire Police to continue to monitor disturbances and, if a pattern was established, action to be taken under section 59.**

**Mark Rippon  
/ Jonathan  
Stiddard**

**Jonathan  
Stiddard /  
Sergeant  
Allan  
George**

- **That the Chippenham Area Board did not accept the other findings and recommendations in the Bath Road Car Park report because they challenged the budget estimates in Appendix One.**
- **The Service Director to research further engineering options available.**
- **The Community Safety Officer to present a report to the next Chippenham Area Board meeting on 1 March 2010 with an update of progress.**
- **That a definitive response to this issue was agreed by the Chippenham Area Board meeting on 10 May 2010.**
- **The Community Safety Officer and Anti Social Behaviour Reduction Officer to set up a residents' working group to feed into the process.**

**Parvis  
Khansari**

**Mark Rippon**

**Mark Rippon  
/ Jonathan  
Stiddard**

Wiltshire Fire and Rescue Service

The written update distributed with the agenda was noted.

NHS Wiltshire

The written update distributed with the agenda was noted.

Chippenham Community Area Young People's Issues Group

The written update distributed with the agenda was noted.

BMX/Dirt Jumps project was awaiting planning permission. Providing this was granted, construction would begin at the beginning of May 2010.

Chippenham Area Partnership

The Chairman, Jane Clark, updated the meeting regarding the recent appointment of the part time post of project team organiser that would be beneficial to the Partnership.

The Partnership continued to work alongside Wiltshire Council and the Chippenham Vision Board, and continued to update the community area plan.

Chippenham Vision Board

The Chairman, John Clark, provided an update. Points made included:

- The Riverside - looking to introduce a 'café culture' with

	<p>punting on the river</p> <ul style="list-style-type: none"> <li>• High Street improvements, including better traffic barriers</li> <li>• Attracting better quality retailers into Chippenham</li> <li>• The Vision Board was hampered by a lack of resources.</li> </ul> <p>The Chairman thanked all partners for their respective updates.</p>	
7.	<p><u>Night Time Economy - Taxi Marshalls</u></p> <p>Pippa McVeigh, Head of Crime Reduction, presented a report updating the Area Board on the actions agreed at the meeting of September 14 2009.</p> <p><u>Actions</u></p> <ul style="list-style-type: none"> <li>• To update the Area Board on the action agreed at the meeting of September 14 2009.</li> <li>• To present the Area Board with a 'Night Time Economy' Action Plan and to seek the Board's endorsement of the recommendations of the task and finish group outlined within the report.</li> </ul> <p><u>Background</u></p> <p>At the September meeting of the Chippenham Area Board, it was agreed that a task and finish group should be convened to look at the issues that related to late night crime and disorder in Chippenham Town Centre (the Night Time Economy). The group's task was to identify key actions and interventions, to address the issues, and to agree and present recommendations back to the board.</p> <p><u>Points made included:</u></p> <ul style="list-style-type: none"> <li>• Ensure Security Services (responsible for the taxi marshalls) were disappointed to read in the newspaper that the scheme had been ended without any formal notice.</li> <li>• The Head of Crime Reduction pointed out that contrary to the report in the paper, the scheme had not been terminated as no decision had been taken. Wiltshire Council had spoken with Ensure and assured them</li> </ul>	

	<p>that one month's notice would be given, as and when the decision to cease the scheme was taken - in accordance with the contractual obligations.</p> <ul style="list-style-type: none"> <li>• A taxi driver expressed the view that taxi marshalls were needed on a Saturday night.</li> <li>• Local business who benefited from the Chippenham night time economy could perhaps contribute to the costs of running the service.</li> <li>• Chippenham Area Board and Chippenham Town Council should consider making a contribution towards future funding of the taxi marshall scheme.</li> </ul> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The Chippenham Area Board endorsed the implementation of the Task &amp; Finish Groups Night Time Economy Action Plan. The Head of Crime Reduction and Inspector Pain to enact the plan.</b></li> <li>• <b>The Chippenham Area Board did not accept the Task &amp; Finish Group recommendation that the scheme should cease as they were persuaded that the Taxi Marshall scheme was perceived to be a valuable service by the public and the Taxi Drivers.</b></li> <li>• <b>The Director of Public Protection to seek funding, in conjunction with partners, to continue the service on Saturday nights only.</b></li> </ul>	<p>Pippa McVeigh / Inspector Kate Pain</p> <p>Mandy Bradley</p>
8.	<p><u>Youth Strategy</u></p> <p>Richard Williams, Youth Development Co-ordinator, presented a brief update on the Youth Strategy and requested that the Area Board elect one councillor to act as representative on the Task and Finish Group.</p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The Chippenham Area Board endorsed the Youth Strategy.</b></li> <li>• <b>Councillor Paul Darby was appointed to represent Chippenham Area Board on the Youth Strategy Task &amp; Finish Group.</b></li> </ul>	
9.	<p><u>Funding</u></p>	

## Community Area Grant Scheme

Wiltshire Council members were asked to consider five applications seeking 2009/10 community area grant funding.

Mr William Harmer addressed the Area Board on behalf of Hullavington Parish Council.

### **Decision**

**Sheldon Road Methodist Church was awarded £5000 towards The Beacon project to build a new Community Centre, conditional upon the balance of funding being in place.**

### **Reason**

***The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities through encouraging participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.***

### **Decision**

**Hullavington Parish Council was awarded £495 for the installation of Bus Stop hard standing, conditional upon the balance of funding being in place.**

### **Reason**

***The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities to reduce carbon emissions from transport.***

### **Decision**

**Westinghouse Cricket Club was awarded £500 for Cricket Coaching for under 21s.**

### **Reason**

***The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities encouraging positive lifestyle changes, young people's participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.***

### **Decision**

**Doorway was awarded £990 for structured Music and IT activity sessions for homeless and marginalised adults attending Doorway.**

### **Reason**

***The application met the Community Area Grant criteria***

	<p><i>and the project related to Wiltshire Council priorities encouraging positive lifestyle changes, create stronger and more inclusive communities, in positive activities and the promotion of ideas about safe, cohesive and resilient communities.</i></p> <p><b><u>Decision</u></b>  <b>Wiltshire &amp; Berkshire Canal Trust was awarded £4,292 to restore a spill weir, repair canal bed and stream diversion, conditional upon the balance of funding being in place.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant criteria and the project related to Wiltshire Council priorities to work with communities to improve their natural environment.</i></b></p> <p>Performance Reward Grant Scheme</p> <p>Mr John Clark, Chippenham Vision Board, outlined two Expressions of Interest for Performance Reward Grants as follows:</p> <ul style="list-style-type: none"> <li>• Chippenham Riverside Improvements</li> <li>• Chippenham Skate Park.</li> </ul> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The Chippenham Area Board endorsed the two proposed Expressions of Interest by the Chippenham Vision Board. The Community Area Manager to forward the applications to the Performance Reward Scheme Panel for consideration.</b></li> </ul>	<p><b>Victoria Welsh</b></p>
<p>10.</p>	<p><b><u>Community Speed Watch</u></b></p> <p>Inspector Kate Pain advised the meeting that the implementation of Community Speed Watch and the use of speed indication devices was part of an overall strategy and would potentially lead to casualty reduction by engaging the community in addressing speed related offending.</p> <p>The main objectives of community speed watch were:</p> <ul style="list-style-type: none"> <li>• To secure a reduction in vehicle speeds</li> </ul>	



	<ul style="list-style-type: none"> <li>• Reduce the numbers of collisions and casualties</li> <li>• Improve quality of life for all</li> <li>• Reduce noise and pollution</li> <li>• Raising public awareness to inappropriate speed.</li> </ul> <p>Community Speed Watch would help local people reduce speeding traffic through their local community. The scheme enabled volunteers to work within their community to raise awareness of the dangers of speeding and to help control the problem with direct action using approved speed monitoring equipment.</p> <p>Those interested in being considered for Community Speed Watch should register a Community Issue providing details of the road concerned</p>	
11.	<p><u>Learning Disability Services</u></p> <p>Andrew Osborn, Programme Manager - Day Services, and Councillor Jemima Milton, Portfolio Holder - Adult Care, gave a brief presentation on the centre's move from Middlefield to the Olympiad Centre, Chippenham.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Looking to share the building with other groups</li> <li>• The building will be a joint project for both youth &amp; adults with learning difficulties</li> <li>• There will be minimum disruption to users of the Olympiad Centre</li> <li>• Day time respite care will still continue.</li> </ul> <p>The Chairman thanked Andrew Osborn and Jemima Milton for their presentation.</p>	
12.	<p><u>Community Issues</u></p> <p>Victoria Welsh and Parvis Khansari gave a brief update on the issues received and actions taken since the previous Area Board meeting on 2 November 2009.</p>	
<p style="text-align: center;"><u>Budget Setting Consultation - Results</u></p> <p>Parvis Khansari gave the results of the meeting's earlier vote on how the attendees viewed the Council's spending priorities.</p> <p>Highest Priorities:</p>		

1. Maintenance of existing roads
2. Youth services
3. Adult social care for older people.

Lowest Priorities:

1. New road management and improvements
2. Archives
3. Planning.

The Chairman thanked everyone for taking part.

13.	<p><u>Evaluation and Close</u></p> <p>Councillor Allen thanked all those who had attended and asked that the evaluation sheets be completed. The next Area Board meeting would be held on Monday 1 March at Wiltshire Council, Monkton Park, Chippenham.</p>	
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## Consultation on the Review of Special Educational Needs Provision

Item No.05

Over recent months Wiltshire Council officers have worked with schools, parent representatives and other people to review Special Educational Needs (SEN) provision in the county.

The review relates to the whole of Wiltshire. It is not a cost cutting exercise; the purpose is to more effectively use available resources. The review considers:

- special school provision
- specialist provision that is part of mainstream primary and secondary schools
- SEN support services for schools

A document has been written that sets out what the review has shown and what the Council would like to do in the future. This will now be shared with a wide range of people who are invited to respond to say what they think about what the Council's proposals. The publication date is late February 2010. Those being contacted include: parents and carers of children with special educational needs, schools, Diocesan authorities, other Local Authorities, and Trade Unions. As soon as the document becomes available it is also being circulated to Parish Councils, through the Area Boards network, and it will also be available on the Wiltshire Council website.

Any questions about the proposals or the consultation process can be sent in the first instance to Tracy Gates, SEN Project Officer, [tracygates@wiltshire.gov.uk](mailto:tracygates@wiltshire.gov.uk) 01225 756170.

There are opportunities available to meet with officers to discuss the proposals:

- Devizes School, Devizes Monday 29 March 7pm
- Sheldon School, Chippenham Wednesday 21 April 7pm
- Kingdown School, Warminster Thursday 22 April 7pm
- Salisbury City Hall, Salisbury Tuesday 4 May 7pm
- St.John's Parish Church Centre, Trowbridge Friday 7 May 10am.

(The evening meetings are preceded by meetings for school staff and school governors.)

The closing date for the consultation is 12 noon Monday 24 May 2010. The content of the consultation responses will be made available to the Elected Members of Wiltshire Council who will make decisions in relation to the proposals.

Most of the proposals that may be subsequently agreed by Elected Members are designed to come into effect from September 2011. An individual plan will be put in place for any individual child or young person affected by any changes.



## Wiltshire Community Safety Partnership Consultation

Item No.05

We are currently consulting on two very important draft Strategies: Anti-Social Behaviour and Violence Reduction. The strategies identify the main themes for future work and establish a base from which to develop a detailed 'implementation plan'.

The strategies are high level and provide a platform for the development of future work.

The consultation will run until the end of March 2010. The relevant documents and consultation questionnaire are available via the Wiltshire council website via this link:

Consultation documents are available on this link:

<http://www.wiltshire.gov.uk/antisocialbehaviourstrategyconsultation.htm>

which contains the following links:

### **Draft Anti-Social Behaviour Strategy**

#### **Link to Draft Executive Summary**

<http://www.wiltshire.gov.uk/exec-summary-anti-social-behaviour-strategy-for-wilts.pdf>

#### **Link to Draft Anti-Social Behaviour Strategy document**

<http://www.wiltshire.gov.uk/anti-social-behaviour-strategy-for-wilts.pdf>

#### **Link to Online Consultation Questionnaire**

<http://www.wiltshire.gov.uk/antisocialbehaviourstrategyconsultationform.htm>

### **Draft Violence Reduction Strategy**

#### **Link to Draft Violence Reduction Strategy document**

<http://www.wiltshire.gov.uk/violent-crime-reduction-strategy.pdf>

#### **Link to Online Consultation Questionnaire**

<http://www.wiltshire.gov.uk/violencereductionstrategyconsultationform>

If you would prefer paper copies of the documents, please telephone Julie Somerville, Consultation Project Officer on 01225 776773 and these will be forwarded to you.

Through the Community Area Board Health Fairs and Partnership meetings there will be a series of consultation events open to members of the public to attend:

<b>Location</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
<b>Devizes</b>	Monday 8 February	4 pm – 6 pm	Town Hall St John's Street Devizes SN15 3ER
<b>Trowbridge</b>	Wednesday 24 February	3 pm – 6 pm	Civic Hall St Stephens Place Trowbridge BA14 8AH
<b>Amesbury</b>	Thursday 25 February	3 pm – 6 pm	The Bowman Centre Shears Drive Archers Gate Amesbury SP4 7XT
<b>Chippenham</b>	Friday 26 February	10 am - 12 noon	Town Hall High Street Chippenham SN15 3ER
<b>Westbury</b>	Wednesday 3 March	7 pm – 9 pm	Matravers School Springfield Road Westbury BA13 3QH
<b>Salisbury</b>	Tuesday 23 March	10 am – 1.30 pm	Guildhall Market Place Salisbury SP1 1TL

Your views are important to us. We very much welcome hearing from you.

## Update for Chippenham Area Board

Update from	CHRISTIAN MALFORD
Date of Area Board Meeting	1 March 2010

### Headlines/Key Issues

- **Flooding:**
  - Flooding remains a major concern in the village and local area. We have received a letter from Cllr Jane Scott and Wiltshire Council Briefing Note 27 regarding the Operational Flood Working Groups (OFWG). We firmly believe that Town and Parish Councils affected by flooding should be involved in the OFWG; we look forward to active involvement within the OFWG(N).
  - We have received confirmation from the Environment Agency that the damage reported to Lower Seagry Mill Weir has had no effect on the flow or operational water management of the River Avon.
- **B4069:** We have received a copy of the 'summary' of the report by Mouchel Ltd on the B4069. Without the full report it is difficult to see how they reached their conclusions and recommendations which appear 'unbalanced' and give weight to a number of 'red herrings'. A very disappointing 'summary'; where the top recommendation is a voluntary code of practise for HGV waste lorries, this has already been tried and has failed.
- **Speeding:** Speeding remains a problem on the B4069 with motorists ignoring the 40 & 30 mph speed limits. (See projects).
- **Malford Meadow (Pocket Park):** We are close to signing a 'Tenancy in Will' agreement with Wiltshire Council which will give us access to the land prior to signing the Tenancy Agreement for the 25 year lease..

### Projects

- **Wessex Water:** Work is progressing well on the Swallet Gate flood alleviation project.
- **Burial Ground:** Seeding and landscaping of the burial ground extension is planned for the spring. The establishment of a 'Memorial Garden' is under consideration.
- **Speeding:** Investigating the purchase of a speed gun with other villages in the area.

### Future Events/Dates for the diary

- 2 Mar 10      Parish Council Meeting.
- 6 Apr 10      Parish Council Meeting
- 4 May 10      Parish Council Meeting
- TBC            Public Meeting to discuss improvements and development of the Rec.

Signed: **N C Fairley**

Date: 10 February 2009





## Update for Chippenham Area Board

<b>Update from</b>	<b>Kington Langley Parish Council</b>
<b>Date of Area Board Meeting</b>	1 <sup>st</sup> March 2010

### Headlines

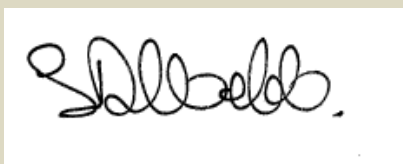
- New and replaced Neighbourhood Watch signs have now been purchased and sited throughout the village.
- It has become apparent that Kington Langley has a drainage problem in several areas of the village. Cllr Greenman and the Chairman Cllr Dixson are trying to resolve this issue by meeting with the appropriate Wiltshire Council Officer. This has come about by receiving several complaints from residents. Two of the main problem areas is Plough Lane and Lower Common.
- After much lobbying by Cllr Greenman and our Chairman Cllr Dixson, Church Lane has now been re-surfaced for which the Parish Council is grateful. This gave rise to a very successful Pancake Race on the 13<sup>th</sup> February.
- Two of the protecting bollards on Middle Common have been knocked completely off and will now need to be replaced. The purchase and siting of the bollards was an initiative of the Parish Council some 2/3 years past and unfortunately the two bollards will need replacing at the cost to the Parish Council.

### Projects

- Church Bend Footpath completed and well used
- All Weather Footpath - this was a project of the Parish Council some  $\frac{3}{4}$  years ago. This now needs to be finished off with appropriate top surfacing. A loan from the PWLB is being sought. Any assistance that Wiltshire Council could offer would be gratefully appreciated.
- A pocket of land that lies in front of the Hit or Miss Public House often looks untidy. Therefore the Parish Council have made enquiries to whom it belongs to but to no avail. An application to the Land Registry has now been made in the hope that the Parish Council can take ownership and in time make a pleasant feature of the area.

### Future Events/Dates for the diary

- Next Parish Council meeting 15<sup>th</sup> March 2010 at the Village Hall commencing at 7.45pm
- The Annual Parish Meeting is to be held on the 23<sup>rd</sup> March 2010 commencing at 7.30pm in the Union Chapel.



Signed:

Date: 16<sup>th</sup> February 2010.





# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

## Report for Chippenham Area Board

### Fires

WFRS attended 12 accidental fires within the Board's area during November and December 2009. This was a slight increase from, the previous 2 months. These involved various items including a skip, grass, cars, washing machine and the remainder involved cooking/cooker related fires.

WFRS saw a decrease in the number of deliberate fires we attended during the same period from 19 to 7. These included predominately vehicles.

### Injuries

2 individuals, 1 adult and 1 child, suffered smoke inhalation following a fire in their home.

### RTC'S

We attended 9 Road Traffic Collisions within the Boards area during November/December. These incidents occurred at various locations. 4 of these incidents occurred on the A429

Year 11 students from across North Wiltshire attended our Safe Drive Stay Alive Road Show at The Olympiad in November.

### Community Safety

Community Fire Safety Activities are continuing to focus on Chimney Fire Safety following an increase in calls to chimney fires last winter. People with open fires, wood stoves and flame effect gas fires are encouraged to get their chimneys swept and flues checked regularly. We are also promoting Winter Fire Safety.

With reference to an incident that we have recently attended it would seem opportune to remind individuals to consider kitchen safety, in particular not to leave their cooking unattended.

The Home Office website called the 'Fire Gateway' through which we receive or process many of our requests for Home Fire Safety Checks closed on 22<sup>nd</sup> January 2010.

Therefore from 22<sup>nd</sup> January 2010 there will be a link placed on our Wiltshire Fire and Rescue Service website. This will link people to forms they can fill in whilst on line requesting a Home Fire Safety Check, Community Event visit and School visit or talk.

For further information please visit [www.direct.gov.uk/firekills](http://www.direct.gov.uk/firekills)





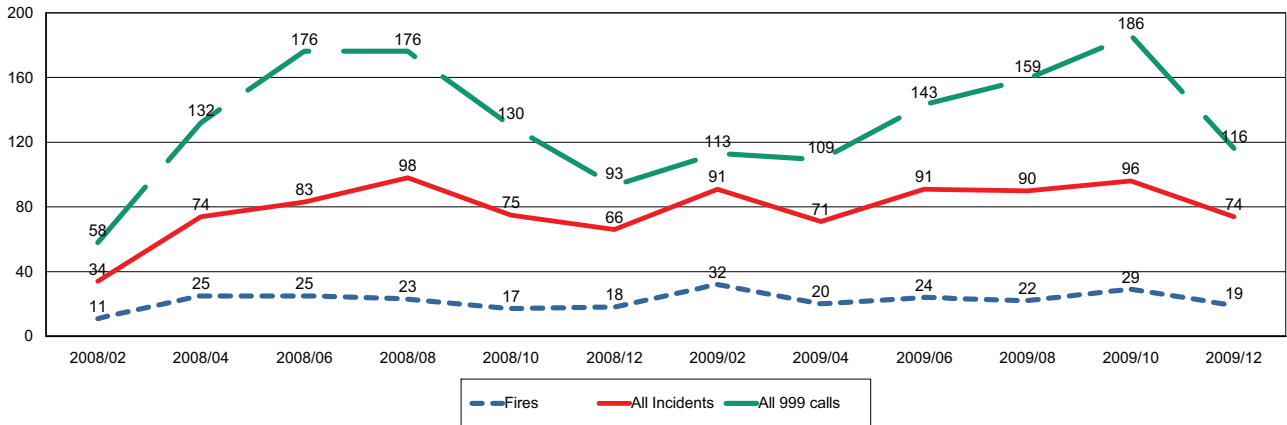
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

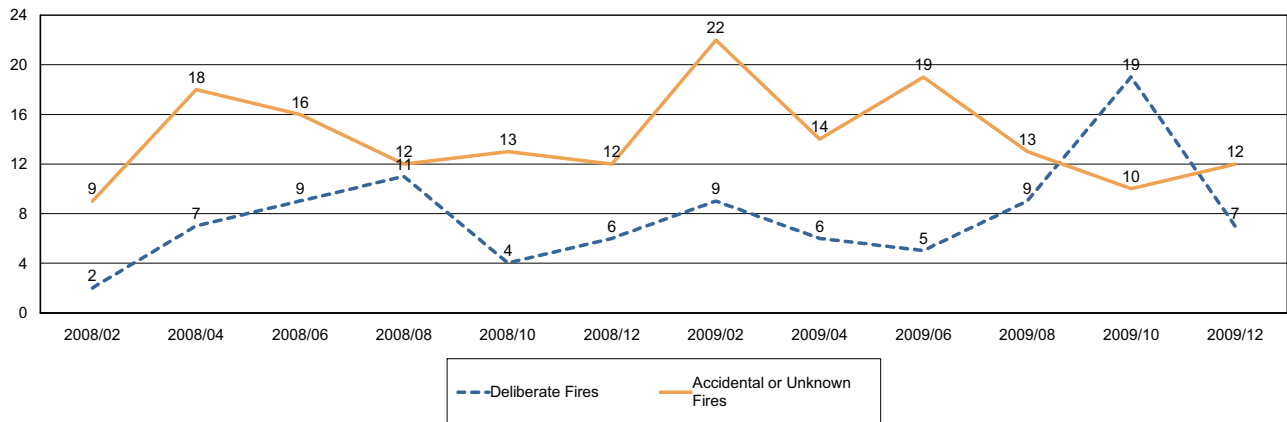
## Report for Chippenham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including December 2009. It has been prepared by the Group Manager for the Board's area.

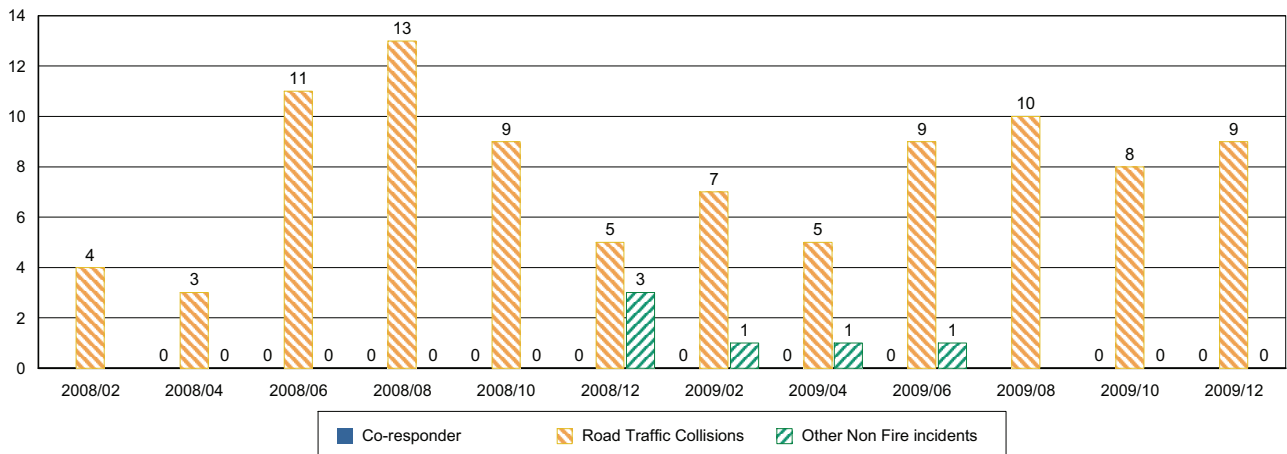
### Incidents and Calls



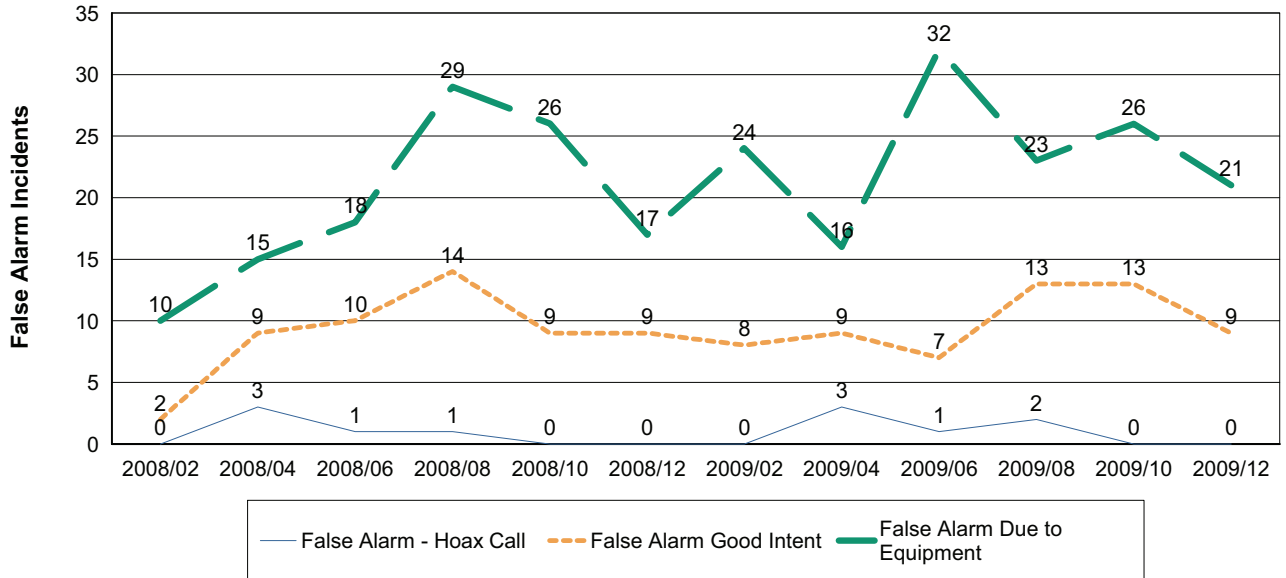
### Fires by Cause



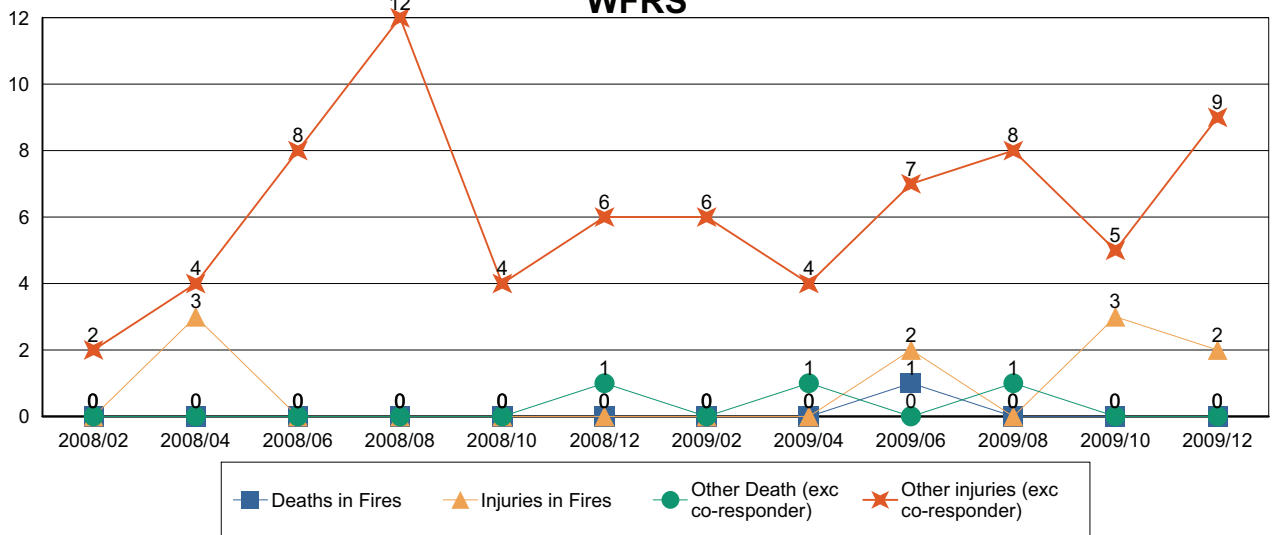
### Non-Fire incidents attended by WFRS



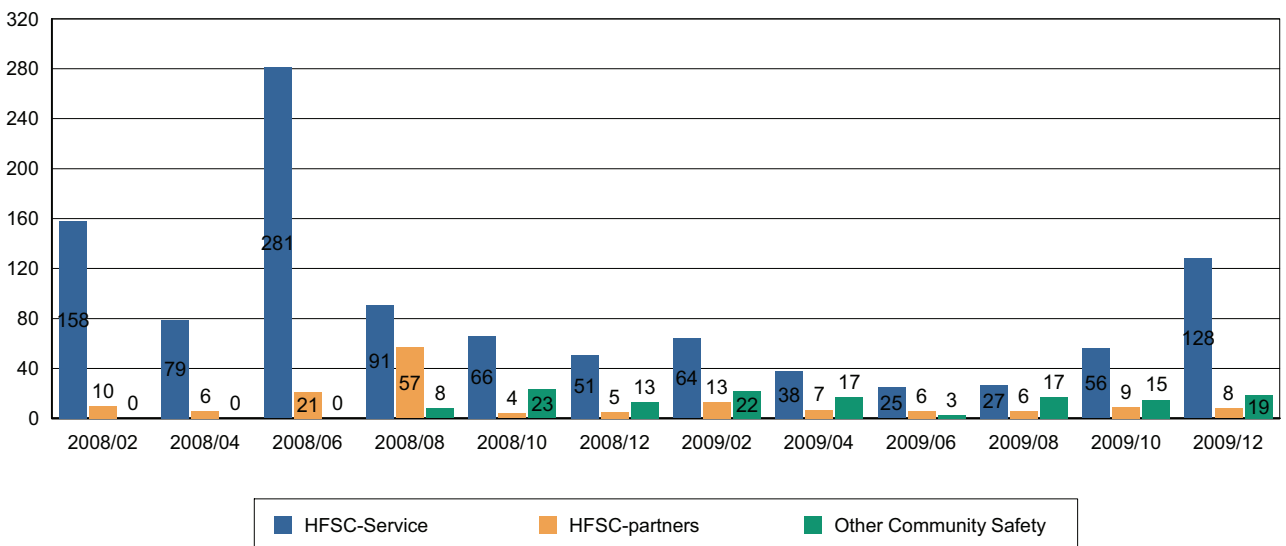
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update - February 2010**

### **New children's speech therapy service**

The next step towards a Wiltshire-wide speech and language therapy service for children and young people has been taken with the announcement by NHS Wiltshire and Wiltshire Council, that the tender has been awarded to Wiltshire Community Health Services.

Wiltshire Community Health Services are one of the three existing providers, and entered a competitive tendering process in Autumn of last year. After evaluating all the tenders submitted, the joint council/NHS commissioners decided that Wiltshire Community Health Services' bid was the most effective. The new service will begin in early summer 2010.

### **Malmesbury NHS dental places extended**

Whitecross Dental Care Ltd, who manage Malmesbury's new NHS dental practice, have announced that they are now ready to extend the offer of registration for available NHS dental places, as promised at the beginning of January 2010.

### **More support to stop smoking in Devizes**

Support for stopping smoking is now being provided at Devizes Community Children's Centre on Wednesdays between 2pm and 4pm.

NHS Wiltshire has organised the free support at the Centre because it is a convenient, family-friendly place for people to meet while their children are able to play and be well cared for. No appointment is needed, and the NHS advisors provide support for parents, pregnant mums and dads-to-be, grandparents and anyone else in the family home who wants advice from a specialist stop smoking advisor.

### **Norovirus - keep bugs at bay by staying away**

NHS Wiltshire has today issued advice on how to avoid and contain norovirus infection, the most common cause of vomiting and diarrhoea at this time of year.

Norovirus causes 'winter vomiting', which can be a nasty experience for those affected, but which is normally a short-lived virus from which people normally recover after around 3 days.

The condition is highly contagious unless great care is taken to contain it is taken to contain it. For this reason, NHS Wiltshire is asking people not to visit friends and relatives in hospital if they have had diarrhoea, vomiting or 'flu like' symptoms over the last few days. This request is normal practice at this time of year, and helps protect patients from the risk of infection when they are already unwell.

### **Health & Wellbeing Fairs**

NHS Wiltshire and Wiltshire Council are working together to deliver a series of Health & Wellbeing Fairs across the county, to highlight the particular health issues for each of the community areas. The Fairs will give local people an opportunity to speak to health and

wellbeing professionals, take some basic health and fitness tests and learn about healthy lifestyles. This will be followed by a workshop that looks more closely at the health needs of the community in order for Area Boards, Partnerships and other local groups to identify priorities to help improve the health and well being of the community.

Please contact your local Community Area Manager for details of the event in your area.  
[jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)

## **Joint Engagement on Wiltshire's Single Equality Schemes – Engagement Event**

Everyone should have equal opportunities and be free from discrimination and harassment. This is the aim of Wiltshire's public sector organisations who are inviting people to comment on equality issues.

Wiltshire Council, NHS Wiltshire, Wiltshire Police and Wiltshire Fire and Rescue Service have joined forces to make it easier for people to feedback their views on the organisations' work to promote equality. By working together they can also take joint action and provide consistent services which are fair for all.

An engagement event will be held on 24 February at the Sports Club in Devizes for people to find out more and give their views face to face. Anyone interested in attending can e-mail [jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk) for more information.

Community groups and organisations can also request a visit from one of the partners by contacting Wiltshire Council's corporate equality and diversity team at [equalities@wiltshire.gov.uk](mailto:equalities@wiltshire.gov.uk) on 0300 456 0100 or text phone on 01225 712500.

Anyone wishing to contribute to this piece of work can do so by:

- By filling in a form at one of the libraries across Wiltshire
- By e-mailing [equalities@wiltshire.gov.uk](mailto:equalities@wiltshire.gov.uk)
- By completing a survey on-line at: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk) / [www.wiltshirepct.nhs.uk](http://www.wiltshirepct.nhs.uk) / [www.wiltshire.police.uk](http://www.wiltshire.police.uk) / [www.wiltshirefirebrigade.com](http://www.wiltshirefirebrigade.com)

The consultation will run until March 2, 2010.

The next Board meeting will be held on **24 March 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs.uk](mailto:jo.howes@wiltshire.nhs.uk)



# Update for Chippenham Area Board

<b>Update from</b>	<b>Community Area Young Peoples Issues Group</b>
<b>Date of Area Board Meeting</b>	1.3.10

## Headlines

- Chippenham Youth Partnership/ Strategy Task Group first meeting on 8.3.10

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- Possible business sector funding contribution for BMX phase to Dirt Jumps project (tbc)

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## Projects

- Chippenham Youth Strategy

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- Dirt Jumps / BMX track

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## Future Events/Dates for the diary

- 5.5.10 Chippenham CAYPIG

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- 14.7.10 Chippenham CAYPIG

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- 13.10.10 Chippenham CAYPIG

Signed: Richard Williams – Senior Youth Development Co-ordinator

Date: 15.2.10



**Crime and Community Safety Briefing Paper  
Chippenham Community Area Board  
1<sup>st</sup> March 2010**



**1. Neighbourhood Policing**

**Team Sgt:** Allan GEORGE

**Chippenham Town Centre Team**

Beat Manager – PC 1937 MOSS  
PCSO – Ali DUNCAN  
PCSO – Barbara YOUNG

**Chippenham Town South Team**

Beat Manager – PC Emma HIGGINS  
PCSO – Toni BROWN  
PCSO – Helen BRAY

**Chippenham Town West Team**

Beat Manager – PC Arwen LUCENA  
PCSO - Lil HOLLAND  
PCSO – Will JUDD

**Chippenham North East Team**

Beat Manager – PC Rachel WEBB  
PCSO - Mike JONES  
PCSO – Matt DIBBLE

**Chippenham Rural North Team**

Beat Manager – PC Heather BARHAM  
PCSO - Steve BUTLER  
PCSO – Norman WEBSTER

**2. Police Authority Representative: Mr Christopher CASWILL**

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

**3. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

In summary there have been notable successes with anti-social behaviour concerns at Wood Lane, Chippenham. A partnership approach with the ASB reduction officers and Neighbourhood watch has increased NHW presence in the area with the benefits of a reduction in the number of incidents and increased confidence in the Policing response.

Late night drinking and the night time economy feature as a Policing priority. We have instigated regular debriefing sessions with the local nightclubs/ pubs where incidents of disorder are recorded. My hope is that any learning points can be addressed quickly and efficiently to everyone's benefit to help prevent problems in the future and maintain the safe environment that already exists.

Bath road car park has seen a reduction in the number of calls of anti-social behaviour. We have recently adopted Operation ELAVON to more efficiently Police the area and we welcome the improvement in the behaviour of late night users of the car park that we have recorded – car drivers have been spoken to - to try to educate them as to the consequences of their actions and where motoring offences have been identified they have been reported accordingly. There may well be further random incidents that take place and If incidents are reported they will receive a robust response.

Chippenham Neighbourhood watch led by Gwyn COMLEY have received recognition for their enthusiasm and good working practices in a regional award. I very much welcome their contribution – if anyone considers an opportunity exists to increase their presence then please visit [www.wiltshire.police.uk](http://www.wiltshire.police.uk) or contact 0845 408 7000 to find out how to set up a scheme in your area.

I have copied a report from PC BARHAM regarding the policing of the rural north area as follows:

**Chippenham Rural (covering Biddestone, North Wraxall, Castle Combe, Yatton Keynell, Langley Burrell, Stanton St Quinton, Kington St Michael, Kington Langley, Sutton Benger, Christian Malford, Burton, Grittleton, Hullavington and Seagry).**

The last report mentioned NHW in Biddestone and their success in locating a number of stolen staddle stones. I am pleased to report that these have now been identified and returned to their rightful owner in the Kington Langley area.

ASB incidents in Kington Langley have reduced after ongoing work with the families involved.

A recent issue in Hullavington with ASB by youths has been addressed by intervention of the NPT team. Meetings were held with parents and youths involved in ASB and shoplifting offences. They were given verbal warnings about their behaviour and the positive action we would be taking against them in future. To-date ASB reports have stopped after this positive intervention.

A vulnerable individual in Hullavington who attracted other individuals to their address resulting in long term drunken and ASB behaviour was finally moved into a care home after partnership work with social services and their family. This was a good result both for the individual and the community.

There have been reports of ASB and damage in Castle Combe during late evenings; this will be patrolled by NPT and GPD Officers.

Across the Chippenham rural area Traffic Police Officers have issued nine fixed penalty notices for a variety of offences, sixteen vehicles were seized for having no valid insurance.

Three males were arrested found in a vehicle with a quantity of drugs for possession with intent to supply.

The NPT Team continues to carry out the published street meetings, in some villages attendance is very good, whilst in others no-one attends.

We ask for your help in this matter and pass the word around. Details are published on the Wiltshire Police website and flyers published by the Parish councils. Flyers will also be sent out to the NHW.

Contact is also made in the villages that the mobile library visits each month. This is a good local point of contact and allows for minor issues to be reported or discussed that do not require more formal action.

We also attend meetings/clubs or coffee mornings if invited and able to do so. This is another good opportunity to meet a broader cross section of the community.

If you have a group or club you wish us to visit, please use the contact details published below;

**Contact details** - Telephone 0845 408 7000 ext 733 817

#### **4. Performance – Crime & Detections (please refer to Table 1 below)**

- Total crime for the period 1<sup>st</sup> Feb 2009 to 31<sup>st</sup> January 2010 (2,780) was very similar to that in the same period for the previous year (2,773)
- The main crime types that have shown decreases are: Violence Against a Person (-23 crimes or -3.6%); Non-Dwelling Burglary (-33 crimes or -20.2%) and Theft of Motor Vehicle (-41 or -51.9%).
- The main crime types that have shown increases are: Dwelling Burglaries (+28 crimes or +36.4%) and Criminal Damage (+98 or 16.2%)
- The main area for concern is the increase in reported dwelling burglaries particularly in the Town. There was a marked increase during the period April – July that resulted in significant additional police resources being dedicated to combat the problem. This was successful and offences dropped to an average of 4 per month. November has seen another sharp increase and once again police activity has increased in an effort to catch and convict the offenders and also to prevent/reduce the level of offending.

There are 2 areas where all the community can help.

- Report any suspicious activity to police as soon as possible.
- Always close and lock all windows and doors when you are not in the room, especially when leaving the house or in the garden. Double-check that doors and windows are locked at night before you go to bed.

In addition Neighbourhood watch areas often see an improvement in local crime. Is your area covered by a Neighbourhood watch area? – If not and you would like to discuss further then please contact Wiltshire Police on: 0845 408 7000.

**Table 1: Monitoring Crime & Detections Feb 08 to Jan 2009 & Feb 09 to Jan 10**

	CRIME				DETECTIONS		
	Feb 08 - Jan09	Feb 09 - Jan10	+ /-	% Change	Feb 08 - Jan09	Feb 09 - Jan10	% Change
<b>Chippenham</b>	2008/09	2009/10			2008/09	2009/10	
Violence Against the Person	638	615	-23	-3.6%	59.1%	59.5%	0.4%
Dwelling Burglary	77	105	28	36.4%	18.2%	23.8%	5.6%
Criminal Damage	605	703	98	16.2%	12.4%	12.9%	0.5%
Non Dwelling Burglary	163	130	-33	-20.2%	8.0%	10.0%	2.0%
Theft from Motor Vehicle	155	159	4	2.6%	12.9%	12.6%	-0.3%
Theft of Motor Vehicle	79	38	-41	-51.9%	35.4%	26.3%	-9.1%
<b>Total Crime</b>	<b>2773</b>	<b>2780</b>	<b>7</b>	<b>0.3%</b>	<b>30.2%</b>	<b>31.6%</b>	<b>1.4%</b>

**5. Abstraction Rate Performance:**

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for Chippenham Community Area for January are:

MONTH	JAN 2010
Sgt - % of time on NPT duties	82.3%
CBM - % of time on NPT area	84.2%
PCSO - % of time on NPT area	93.3%

Inspector Pain  
Area Commander

<b>Report to</b>	<b>Chippenham Area Board</b>	<b>Item No.10a</b>
<b>Date of Meeting</b>	<b>1<sup>st</sup> March 2010</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

**Purpose of Report -**

**To ask Councillors to consider 1 application seeking 2009/10 Community Area Grant Funding**

**Officer recommendations:**

- 1. Kandu Arts – Award £300 towards, for young people in the Young People’s Support Service (YPSS) to make a short film “The Domino Effect”.**

## 1. Background

- 1.1 A single and simple application process was accepted by the Implementation Executive on 13<sup>th</sup> May 2009 for use during 2009/10.
- 1.2 Area Boards have authority to approve Area Grants under powers delegated to the Area Boards by the Leader of the Council (13<sup>th</sup> May 2009). Under the terms of that delegation Area Boards must operate within the policies set by the Leader and /or the Council. The Council has adopted an Area Grants policy, with funding criteria, to which the Area Boards must adhere.
- 1.3 In accordance with the Scheme of Delegation, any recommendation of an Area Board that was contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2009/10</li><li>• Chippenham &amp; Villages Community Area Plan</li><li>• Local Agreement for Wiltshire</li><li>• Local Area Agreement</li></ul>
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## 2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2009/10 year are made to projects that can realistically proceed before 31<sup>st</sup> March 2010.

There have been 4 rounds of funding during 2009/10. The first took place on 14<sup>th</sup> September 2009, the second on 2<sup>nd</sup> November 2009, the third on 25<sup>th</sup> January 2010 and the **final round** is contained in this report.

## 3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the Community Area, the extent and specifics of which will be dependent upon the individual project.

## 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. Following the awards made on 25<sup>th</sup> January 2010, Chippenham Area Board has a Community Area Grant Budget of £309.
- 4.3. If Community Area Grants are awarded in line with Officer recommendations contained in this report, Chippenham Area Board will have a balance of £9.



4.4. On 15<sup>th</sup> February 2010 Wiltshire Council Cabinet resolved that all Area Boards be permitted to roll-over any monies that they have not spent during the available time from 2009/10 budget into the 2010/11 budget. This will apply in respect of 2010/11 only and will be reviewed in subsequent years

**5. Legal Implications**

5.1. There are no specific Legal implications related to this report.

**6. HR Implications**

6.1. There are no specific HR implications related to this report.

**7. Equality and Inclusion Implications**

7.1 Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2 Implications relating to individual grant applications are outlined within section 8 – “Project Proposals”.

**8. Officer recommendations**

Ref	Applicant	Project proposal	Funding requested
8.1	Kandu Arts	For young people in the Young People’s Support Service (YPSS) to make a short film “The Domino Effect”	£300

**8.1.1 Kandu Arts – Award £300 for young people in the Young People’s Support Service (YPSS) to make a short film “The Domino Effect”.**

8.1.2 This application meets the Community Area Grant Criteria for 2009/10.

8.1.3 This application demonstrates a link to the Chippenham & Villages Community Plan Update 2009 through providing activities for young people, addressing issues surrounding anti-social behaviour and also the promotion of community cohesion and well being.

8.1.4 The project relates to Wiltshire Council priorities through encouraging participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities.

- 8.1.5 Kandou Arts for Sustainable Development provides a cross section of services including community consultation, youth inclusion, neighbourhood regeneration work, conflict resolution, alternative education and training and mentoring, specifically working to support the hardest to reach and those with special emotional needs.
- 8.1.6 The project is to produce a short film called “The Domino Effect” written, filmed and edited by young people. It will provide under 16 year olds who attend the Young Peoples Support Service (YPSS) Pupil Referral Unit with a vehicle to communicate with their peers, adults, support workers and other professionals to explore the causes and effects of anti-social behaviour and violence in their lives.
- 8.1.7 The YPSS supports and works with young people under 16 at risk of offending, in care, permanently excluded, under Anti-Social Behaviour Contracts, victims of domestic violence and/or at risk of becoming NEET (Not in Education Employment or training.)
- 8.1.8 A decision not to fund this project could result in this project not going ahead.

<b>Appendices:</b>	<b>Appendix 1 Grant application – Kandou Arts</b>

No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Victoria Welsh Chippenham Community Area Manager Tel: 01249 706 446 E-mail : <a href="mailto:victoria.welsh@wiltshire.gov.uk">victoria.welsh@wiltshire.gov.uk</a>
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## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group	
Name of Organisation	Kandu Arts
Contact Name	
Contact Address	
Contact number	e-mail
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>
2 - Your Project	
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Chippenham
In which Parish does your project take place?	Chippenham Town
What is your project?	A 1 off activity for at risk young people who are currently excluded, school refusers or have special educational needs
Where will your project take place?	The Bridge Centre, Chippenham
When will your project take place?	March 2010
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Please confirm your project will be completed by 31 <sup>st</sup> March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b> IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) 'The Domino Effect' is a short film which has been written by 12 young people under 16 who attend the Chippenham Young Peoples Support Service (YPSS), Pupil Referral Unit. The indicators of need for these young people include those at risk of offending, in care, permanently excluded, under ABC orders or contract referral orders, victims of domestic violence and/or at high risk of becoming NEET. Their family, emotional and educational circumstances determines their need for specialist support, without such intervention, the consequences can be catastrophic and have long term impacts on the individuals' life path, and therefore the community at large. The planned film shows the participant's perspective on the ways in which hostility can occur between groups of young people as a result of misunderstanding and suspicion sometimes resulting in violence. Through the film making process the participants would be encouraged to think about the consequences of their behaviour, and other young people to empathise and consider the bigger picture. It will also encourage them to make the links between their existence, their actions and community responsibility, whilst developing their creativity, confidence and team work at a crucial point in their development. The film will be shown and used as a tool to communicate with their peers, adults, support workers and wider community professionals, to help express the cause and effect of anti social behaviour and violence in their lives.	

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

This is a one off creative project that will allow a group of young people who attend YPSS the chance to bring to life an idea that they have developed. The story will translate well into film media which is an accessible format to engage others with the issues. The project necessitates some specialist provision over and above the normal timetabled facilitation/teaching. It is also one element of a larger programme of engagement that attempts to find whatever works to 'reinspire' those who have lost their way. The funding requested here will fulfil the shortfall in resources required for filming and the editing process to completion. Future funding for this specific piece of work will not be required on an ongoing basis. It is also true that Kandus ensure we support those participants who engage with programmes that we are involved beyond their original access point to our services. For example, some participants may attend a activities programme with us but may later be referred by a different support agency for family learning, one to one mentoring, alternative education or counselling. Thus all projects which are independently commissioned project by project can help to provide a continuity for individuals and families who need all different types of support which benefits the whole community. We fundraise from a number of grant making organisations to sustain work that is needed particularly linking up programmes of need to relevant local stakeholders/funders.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

We can monitor the impact of this activity in several ways. The film itself will be a testament to the young people being committed and participating successfully. The young people will lead the process and have opportunity to evaluate their experience either on camera or through questionnaire which will indicate mood, skills learnt, confidence levels and demographics. The film will be used as a tool to help build a more significant relationship with the young people and a variety of community stakeholders (community safety, YOT, YPSS). Delivery agent Kandus are a unique service provider working with a 12 yr track record cross community, nationwide. Our remit includes youth engagement, family learning, social inclusion, neighbourhood regen., conflict resolution and consultation (sample references enclosed). Proposed Head Facilitator Ed Deedigan has over 25 years working in this field. Ed has become an invited member on a board of practitioners set up by the Department of Culture, Media & Sport to advise ministers on community cohesion, engaging young people and social exclusion. In recent years the methodology has contributed to significant papers in this field including the Every Child Matter Green paper 2003; The Arts & Young People at Risk of Offending – The Arts Council England, to name but a few.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b> 2008	<b>Month:</b> March	<b>Year:</b> 2008
<b>Total Income:</b>	£106,830	
<b>Minus Total Expenditure:</b>	£117,376 (* see attached notes)	
<b>Surplus/Deficit for year:</b>	£-10,494 (* see attached notes)	
<b>Reserves held:</b>	£ 1878 (*see pg 4)	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Project facilitators x 2	£600	CrimeBeat	P	£500
Editor / Short Film Editing	£150	Venue in kind estimated usage	C	£100
Materials & Participant Food	£50			£
Venue Base	£100			£
	£			£
	£			£
	£			£
	£			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£900</b>	<b>TOTAL PROJECT INCOME</b>		<b>£600</b>
<b>Total Project Income B</b>		<b>£600</b>		
<b>Total Project Expenditure A</b>		<b>£900</b>		
<b>Project Shortfall A - B</b>		<b>£300</b>		
<b>Award sought from Wiltshire Council Area Board</b>		<b>£300</b>		
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 0	Female 0
<b>People Under 25 years</b>	Male 0	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance
  - Equal Opportunities  Access Audit  Environmental Impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

**Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)**

**Report to** All Area Boards

Item No.10b i

**Date of Meeting** March - April

**Title of Report** LPSA Funding Bid: Community Payback

Community Payback enables offenders to repay their debt to society through the contribution of time and labour to help local communities tackle a wide range of issues from graffiti and chewing gum removal to litter picking, ground clearance and other environmental improvement projects. Offenders work in the community as part of a fully supervised team. In Wiltshire over 72,000 hours of community payback time are completed every year by offenders, this equates to £378,500 of free labour to local communities.

This scheme can be of major benefit to Area Boards - offering fast and effective responses to issues of concern to local people. A wide range of works can be undertaken including litter, gum and graffiti removal, footpath clearance and repair, river clearing, decorating and maintenance of community facilities. Ideas for projects will be sought from the public, councillors and parishes through the issues system. These will be prioritised by Area Boards and the Community Payback team will develop programmes of work in response.

An investment of £73,000 is now sought from the LPSA fund to extend the scheme in terms of the range of services offered and also the reach of the scheme into more rural parts of the County. This latter will be achieved through the provision of 3 utilities trailers allowing teams access to hot water, toilets and refreshments during the day - enabling teams to be more self sufficient and able to undertake work in isolated rural areas. Investment will be used to purchase of high pressure cleaners for removal of graffiti and gum and additional equipment. This investment will be of direct and immediate benefit to the Area Boards and the local communities they serve.

The objectives of the project are

- To increase resources directed at key street scene issues that affect community wellbeing such as vandalism, graffiti, gum and littering
- To involve the public, parishes and area boards more directly in the criminal justice system building public awareness and service responsiveness and linking the scheme with the Area Boards' Community Issues system
- To target resources at projects and priorities identified by local communities
- To extend the reach of Wiltshire Community Payback into rural communities

The scheme supports objectives in the Local Agreement for Wiltshire around building more resilient and safer communities, protecting the environment, improving the way in which organisations in Wiltshire work together and supporting elected members in their community leadership roles. There are additional benefits for offenders, particularly young offenders, including the development of work skills and experience which increases future employability and contributes to reducing re-offending.

***The support of the Area Board is now sought for this bid.***





<b>Report to</b>	<b>Chippenham Area Board</b>	Item No.14
<b>Date of Meeting</b>	<b>1st March 2010</b>	
<b>Title of Report</b>	<b>Operational Flood Working Group</b>	

Prior to Wiltshire becoming a unitary authority the responsibility for Land and Highway Drainage was divided between the County Council and four District Councils. This sometimes caused difficulties in resolving flooding and drainage issues due to the different powers of enforcement held by the county and district councils.

To fulfil its legal obligations as a unitary authority Wiltshire council has set up a flooding and drainage team comprising of former county and district highway and land drainage staff and consolidated the budget for this team. Information held by the different councils concerned with flooding and drainage has been consolidated and work is being carried out to identify, prioritise and undertake the funding of flooding and drainage schemes more efficiently. By combining some of the various schemes it has also enabled the council to apply for government funding which would not previously have been possible.

As part of this process Wiltshire Council has also set up two Operational Flood Working Groups (OFWG) one, in the north and the other in the south of the county. These groups mirror the river catchment areas operated by the Environment Agency and offer an opportunity for all those stakeholders with an interest in Highway Surface Water, Surface Water Run-Off, Drainage and Flooding to consider the issues relating to flooding and drainage within each respective area. Stakeholders included Wessex, Thames & Southern Water, Environment Agency, Network Rail and the Highways Agency.

These issues cover such items as:-

- Identifying lead authorities for each issue to enable a better more focussed efficient and coordinated response, enabling resources and funding to be targeted effectively.
- To make recommendations for bids to fund major projects.
- To consider proposals for prioritising funding and programming of schemes.
- To implement Government legislation on drainage and flood management.
- To comply with the legal requirement to map our surface water and establish collaborative information with our partners.
- To respond to Community Area Boards in respect of flooding and drainage issues.
- To communicate with members of the public regarding the work we are doing via the Wiltshire Magazine and Parish Newsletter.

Over the coming months we will be engaging with parish and town councils to help with updating our mapping systems with their local knowledge, help to identify any local issues that may be exacerbating the problem which are not apparent on initial inspection. This will be done in conjunction with the Area Boards. Towns and Parish councils will be sent a map of their areas so that any known flooding can be identified and stored on our system. This will enable Wiltshire Council to consolidate its information on flooding and drainage issues ensuring that every location of flooding is established including property residential and agricultural land.

We have already successfully carried this out by asking our highway engineers to mark all known flood sites so they can be imported into our main GIS mapping system. Once this has been done we will be sharing this knowledge with the Environment agency helping us to understand and evaluate the flooding within the whole county. There has also been good work carried out by the Flood Warden Scheme which has operated well over the last five years in the South of the County which is operated by the Environment Agency. It is hoped to be rolled over the remainder of the county over the coming months. The Flood Wardens are usually members of the Parish Councils allowing them to be more informed.

We are also hoping to organise two “Flood Fairs”, planned in early 2010 in conjunction with the Environment Agency inviting Area Boards, Town and Parish councils and other interested stakeholders to participate and raise awareness of flooding and drainage issues and how local communities can help and to showcase what is available for property protection.

A representative from Parish and Town councils may also be invited to attend their respective OFWG meetings to state their case for funding to alleviate their problems and discuss their concerns. Work is also being undertaken on updating the information held on the Council’s website which will include details of work schedules, not only those of the council but also stakeholders where available.

# Community Asset Transfer

## Proposal

### Chippenham Area Board

To be returned to:

Victoria Welsh, Chippenham Community Area Manager,

Wiltshire Council, Monkton Park, Chippenham, Wiltshire, SN15 1ER

Email: [victoria.welsh@wiltshire.gov.uk](mailto:victoria.welsh@wiltshire.gov.uk)

Organisation	<i>Chippenham Town Council</i>	
Form submitted by (contact for all queries)	<i>Ray Lane – Head of Service Delivery Town Hall, Chippenham. SN15 3ER. <a href="mailto:r.lane@chippenham.gov.uk">r.lane@chippenham.gov.uk</a> 01249 446699</i>	
Details of Community Asset	<i>Open space land adjacent to industrial site Lordsmead</i>	
Brief summary of proposal	<i>To utilise a portion of the land for allotment use by the community retaining the remainder of the land as open space in its current form with possible community facility development in the future i.e. Children's play area, trim trail etc.</i>	
Please put a cross against the ambition(s) that this initiative will support	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	X
	Action for Wiltshire – combating the recession	X
Please describe how your asset transfer will support the ambition(s) indicated above, and summarise the action that will be taken	<i>The land will provide the ability to introduce a new community allotment site developing community interaction and cohesion. The scheme is directed at improving community quality of life through opportunities of involvement. The facility will introduce regular activity and community presence to a secluded area. This initiative will ensure the continued use of the land as a natural community open space. By the nature of use the allotments will be a productive, economic and community asset.</i>	
What makes this asset transfer a local priority (e.g. evidence from research and local support)	<i>The Chippenham Garden and Allotments Society have identified a shortage of allotments due to increased housing and population. Evidence is supported by the length of waiting list.</i>	

How will you know you have been successful?	<i>By accommodating the community waiting list for allotments.</i>
<ul style="list-style-type: none"> <li>How will you measure the impact? (may have more than one measure)</li> </ul>	<i>By the take up rate and impact on the waiting list.</i>
<ul style="list-style-type: none"> <li>How will you ensure that the improvement continues after the asset transfer?</li> </ul>	<i>Town Council commitment and policy for community development.</i>
Who will benefit from this asset transfer?	<i>Community benefit in the form of allotments and the open space environmental and sustainable management by the Town Council.</i>
What are the key risks to success and how will these be managed?	<i>Funding - a cost analysis will be conducted for the capital establishment of the allotments and the ongoing revenue cost for the facility and overall open space for Town Council budget consideration.</i>
Who will manage the initiative	<i>Chippenham Town Council. Town Hall Chippenham. SN15 3ER.</i>

Signed: R. Lane

Dated: 15.2.10

Applicant: Chippenham Town Council.

<b>Report to</b>	<b>Chippenham Area Board</b>	<b>Item No.16a</b>
<b>Date of Meeting</b>	<b>1st March 2010</b>	
<b>Title of Report</b>	<b>Bath Road Car Park Councillors Update</b>	

## **Purpose of Report**

To provide an update on Bath Road Car Park since the last Area Board on 25<sup>th</sup> January 2010.

## 1. Background

### 1.1. Decisions made at Chippenham Area Board meeting 25<sup>th</sup> January 2010

- 1.1.1 That a mobile CCTV camera is purchased to monitor the car park to gather evidence of perpetrators
- 1.1.2 That the Anti-Social Behaviour Reduction Officer and the Police continue to follow patterns of disturbances and if a pattern can be established action needs to be taken under section 59 against the individuals concerned.
- 1.1.3 That the Chippenham Area Board did not accept the other findings and recommendations in the Bath Road Car Park report because they challenged the budget estimates in Appendix one.
- 1.1.4 More investigation was requested as to the engineering options available.
- 1.1.5 That a report comes back to the 1 March 2010 Chippenham Area Board meeting with an update of progress.
- 1.1.6 That a definitive response to this issue is agreed upon at the 10 May 2010 Chippenham Area Board meeting.
- 1.1.7 That a residents working group is set up to feed into the process.

<b>Background documents used in the preparation of this Report</b>	Previous North Wiltshire District Council files Report to North Wiltshire Executive Letter written to Residents 28 November 2008 Summary of Residents meeting held 19 <sup>th</sup> January 2010 Minutes from Area Board 25 <sup>th</sup> January 2010
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### 2. The following work has been carried out since the Chippenham Area Board Meeting on 25<sup>th</sup> January 2010.

- 2.1.1 An Officer meeting was held on 1<sup>st</sup> February 2010, to appraise the latest position and to prepare a workplan of actions to be carried out and by whom.
- 2.1.2 We are currently in negotiation with three CCTV providers for information upon what they systems can deliver.

- 2.1.3 Chippenham Police commenced 'Operation Elavon' in the Car Park on 1<sup>st</sup> February 2010 for one month to establish the level of issues.
- 2.1.4 At the time of writing this report the Police have carried out in excess of 50 patrols of the location which have revealed that a number of young people use the car park, but when they attend there are no issues with these young people who are in parked vehicles, chatting with music and lights off. At this time they have not had any further calls from residents relating to issues around the location.
- 2.1.5 The request for a feasibility study was referred to the Cabinet Member for Highways & Transport for consideration. Wiltshire Council is obliged to consider the evidence, risks and implications when considering the use of public funds and resources. Working in partnership with Wiltshire Police, it is recognised that there is an intermittent problem in this car park, however the level of incidents reported is comparable to many other car parks in Wiltshire. In view of this evidence, the Cabinet Member for Highways & Transport has advised that this issue is not a high enough priority to consider diverting Wiltshire Council resources to produce a feasibility study at this time.
- 2.1.6 Chippenham Area Board may wish to consider funding the feasibility study in 2010/11. A budget estimate for the feasibility study from Wiltshire Council's term consultant Mouchel is £5,000 subject to a firm quote against a brief. This would include:
- Investigating the demand and access to car park
  - Investigate road alignment, visibility, signage and lighting
  - Power supply
  - Type of barrier
  - Management issues
  - Maintenance
- 2.1.7 A date has been set for the next residents meeting. This has been arranged for 10<sup>th</sup> March 2010.
- 2.1.8 An update letter was sent to residents informing them on the latest position on the 8<sup>th</sup> February, and inviting them to a residents working group meeting on the 10<sup>th</sup> March 2010. Included was a monitoring sheet and details of points of contact in both the Council and the Police.
- 2.1.9 The Community Safety Manager (North) has visited the area on several occasions and collected new unused needles and three sharps boxes together with a small number of used needles.

2.1.10 The Community Safety Manager (North) has contacted the drug support service in Chippenham and they have agreed to monitor the site and talk to their clients about the risks and dangers of discarding needles. They were also informed that the Council has fitted sharps bins, in the public toilets, in both Bath Road and Borough Parade Car Parks for the correct disposal of needles. This service is also for other users such as diabetics.

2.1.11 Since the residents meeting on January 19th no referrals or noise complaints have been received by either Wiltshire Council or the Police.

2.1.12 The Wiltshire Fire & Rescue Service has been approached to do a joint 'Black Dog' event similar to one recently performed in Trowbridge. This is planned to happen in May/June 2010. This is an education evening to inform drivers about consequences of speed including a demonstration of cutting injured occupants out of a crashed car, to show what is involved, along with educational pamphlets and information about consequences on car insurance of modifying your vehicle.

<b>Appendices:</b>	
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Mark Rippon Community Safety Manager (North) Tel: 01225 776 773 E-mail <a href="mailto:mark.rippon@wiltshire.gov.uk">mark.rippon@wiltshire.gov.uk</a>
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## CHIPPENHAM AREA BOARD

Date	Cabinet Member Attending	Location	Area Board Agenda Items (including officer contact details)	Other events (provisional)
10 May 2010	Cllr Fleur de Rhé-Philipe (Finance, Performance and Risk)	Hullavington Village Hall, Hill Hayes Lane, Hullavington, Chippenham, Wiltshire, SN14 6EB	<p><b>Community Items:</b></p> <p><b>Partner items:</b></p> <p>Setting the Area's Health Needs</p> <p><b>Corporate items:</b></p> <p><b>Community Area Grants will be considered.</b></p>	<p>Leisure Facilities Review</p> <p>Joint Strategic Needs Assessment (Health Fair)</p> <p>Flooding Consultation Returns</p> <p>Street Trading (Licensing) Harmonisation</p>
5 July 2010	Cllr Dick Tonge (Highways and Transport)	Yatton Keynell Village Hall, Jubilee Field, Biddestone Lane, Yatton Keynell, Chippenham, SN14 7BD	<p><b>Community Items:</b></p> <p><b>Partner items:</b></p> <p><b>Corporate items:</b></p> <p><b>Community Area Grants will be considered.</b></p>	<p>Review of Special Education Needs Provision – Outcomes</p> <p>Review of Children's Centres - Outcomes</p>
13 Sept 2010	Cllr Lionel Grundy (Children's Services)	Sheldon School, Hardenhuish Lane, Chippenham, SN14 6HJ	<p><b>Community Items:</b></p> <p><b>Partner items:</b></p> <p><b>Corporate items:</b></p> <p><b>Community Area Grants will be considered.</b></p>	

Community area manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)  
 Democratic services officer: Julia Densham (julia.densham@wiltshire.gov.uk)  
 Service director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)

